



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

6 June 2023

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY
SELECT COMMITTEE

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 14th June, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings 5 - 6
2. Terms of Reference 7 - 12

PART 1 - PUBLIC

3. Apologies for absence
4. Notification of Substitute Members 13 - 14
5. Declarations of interest 15 - 16

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting

6. Minutes 17 - 22

To confirm as a correct record the Notes of the meeting of the Communities and Environment Scrutiny Select Committee held on 8 February 2023.

Matters for Recommendation to the Cabinet

7. Climate Change Monitoring and Reporting 23 - 70

To seek approval for publication of the Climate Change Action Plan Year 3 Progress Report (2022/23) and Carbon Audits for years 1 and 2

8. Tree Safety Policy 71 - 126

This report advises on the Council's current policy in regard to the health and safety management of its own tree stock and identifies potential alterations to the policy following a review by Officers and the Council's Insurers.

9. Events on Public Open Spaces 127 - 148

This report brings forward suggested amendments for consideration in regard to the Council's Events on Open Spaces Policy and Events on Open Spaces application form. The Committee is requested to consider the suggested amendments and make recommendations to Cabinet.

10. Litter and Fly Tipping Enforcement Pilot - 6 month review 149 - 156

To report on the performance of the Litter & Fly Tipping Enforcement pilot with National Enforcement Solutions after the first six months. The report identifies options for the future and asks the Committee to make recommendations to Cabinet.

Matters submitted for Information

11. Key Performance Indicators 157 - 164

A number of Key Performance Indicators (KPIs) are presented to enable the Overview and Scrutiny Committee to assess and scrutinise performance.

If there are any questions regarding the KPIs provided, these should be submitted to the relevant Director/Chief Executive at least 2 days in advance of the Scrutiny Select Committee meeting in order to ensure that a suitable response can be provided at the meeting. If additional queries are raised at the Scrutiny Select Committee meeting, these will be responded to within 5 working days.

12. Waste Contract - Key Performance Indicators 165 - 172

To report on performance of the Waste Contract against a suite of Key Performance indicators.

13. Work Programme 2023/24 173 - 174

The Work Programme setting out matters to be scrutinised during 2023/24 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

14. Urgent Items 175 - 176

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

Matters for consideration in Private

15. Exclusion of Press and Public 177 - 178

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

16. Urgent Items 179 - 180

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr S A Hudson (Chair)
Cllr Mrs S Bell (Vice-Chair)

Cllr A G Bennison
Cllr S Crisp
Cllr G B Hines
Cllr F A Hoskins
Cllr J R S Lark
Cllr A McDermott

Cllr Mrs A S Oakley
Cllr W E Palmer
Cllr M R Rhodes
Cllr Mrs M Tatton
Cllr K S Tunstall